

For online students please
call us on **1300 256 118**
or email us at
onlinesupport@aipe.edu.au



Recognition of Prior Learning Process (RPL)

RPL, RCC & Credit Transfer pathways

Applications for RPL, RCC and credit transfer will be processed within 15 working days.

Student Services will advise you on the cost of this process which depends on the type of recognition application you submit and the number of units you apply for recognition.



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AIPE

www.aipe.edu.au

What is RPL?

Recognition is the process by which your existing skills, knowledge and experience gained throughout your life, regardless of how they have been acquired, are recognized towards the achievement of a nationally recognized qualification or statement of attainment.*

**State Training Services, Skills Recognition NSW DET 2008 Candidate guide.*

If you feel you have experience relevant to the skill area that you are applying, you may be eligible for RPL.

For example, if you have business skills from working or from previous studies and you believe its related to the Diploma of Business qualification you have enrolled in, you may be eligible for Recognition of Prior Learning, Recognition of Current Competency or Credit Transfer.



What you need to do?

- ❑ Make an appointment with the Subject Coordinator at Student Services on Level 2.

Bring any documentation to this meeting that may help you with your application.

- ❑ Online students please send in a completed RPL application form;

- Attach as much evidence as possible and send your application in to academicsupport@aipe.edu.au

❑ Credit Transfer

If you have an Australian VET qualification and the units match exactly with the units delivered by AIPE, you will be granted a credit transfer.

❑ RPL

The acknowledgement of a person's skills and knowledge acquired through previous training, work or life experiences, which may be used to grant credit in a subject. It can lead to a full qualification.

**NCVER Glossary 2009*

❑ RCC

The assessment of a person's current capacity to perform; it applies if an individual has previously successfully completed the requirements for a unit of competency or a module and is now required to be reassessed to ensure that the competence is being maintained.

**NCVER Glossary 2009*

The Subject Coordinator will advise you if you are eligible for this process at the first meeting. Please feel free to ask questions and ensure you fully understand the process. AIPE is committed to helping students with this process.

What does this cost?

RPL Processing Fee \$100.00

Credit Transfer No Cost

Recognition of Prior Learning or Recognition of Current Competency \$120.00 per unit



The Subject Coordinator will explain a credit transfer, RPL and RCC at your first meeting or in an email to our online students which will help you determine which type of Recognition application is applicable to you.

If you have overseas qualifications, you need to read the information on <http://aei.gov.au/AEI/Qualification-sRecognition/Information/EduAssessments.htm>

The Subject Coordinator will also explain the information on this website and how it relates to your application if you have an overseas qualification.